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Name with Initials :
Registration Number :
Degree : Contact Number :
Address :
Email :

Request for the Seminar Presentation

To be filled by the Student

Please tick (✓) the relevant box

1. Seminar Presentation 1.1 Category one : Literature Survey [] First Submission [] Re- Submission []
1.2 Category two* : Any other seminar []

*for PhD candidates,

2. Topic of the Research : (please mention in the approved language)
.....
.....

3. Number of progress reports submitted : Signature Date

4. Recommendation of the Supervisor(s)

To be filled by the Internal supervisor

4.1 Is the work on schedule : Yes [] No []
4.2 If not, please give reason(s) : (please use a separate sheet if necessary)
4.3 What steps would be taken to avoid further delays? (If any)
.....
.....
.....

Name Signature Date

To be filled by the External supervisor

4.4 Is the work on schedule : Yes [] No []
4.5 If not, please give reason(s) : (please use a separate sheet if necessary)
4.6 What steps would be taken to avoid further delays? (If any)
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Name Signature Date

(To be filled by the office of the FGS)

Date of first Registration Termination date of the registration
Last date of eligibility for extension

Details are accurate . - Checked by Relevent officer Signature Date

I confirm the above details to proceed for the presentaion

Assistant Registrar
Faculty of Graduate Studies

Date :